



FCCC ADVISORY

FDLE Notices of Sealing a Criminal History Files Update and Next Steps

No. 24-043

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CATEGORY:	Clerk Administration, Courts, Criminal, E-Filing		

Florida Court Clerks & Comptrollers (FCCC) prepared an update to [Advisory 24-015: FDLE Notices of Sealing a Criminal History Files](#), sent on February 22, 2024.

The FCCC Board of Directors (Board) met on April 23, 2024, and approved the following motion:

“The Board directs FCCC staff to contact FDLE and request FDLE send CSV or Excel files to each Clerk individually for the processing of disposition files. FCCC staff should continue working to find a statewide automated solution for all Clerks either through Clerks’ case maintenance systems or the Florida Courts E-Filing Portal. The amended motion passed unanimously.”

The Florida Courts E-Filing Authority Board is meeting on Thursday, May 9, 2024, at 2:00 p.m., ET., to discuss the status of Chapter 2023-189, Laws of Florida. To access the meeting materials and WebEx link to join the meeting, please [click here](#).

Clerks’ offices may request a direct file from FDLE by contacting FDLE Chief of Florida Crime Information Bureau Mary “MJ” Jackson at maryjackson@fdle.state.fl.us, or FDLE Operations & Management Consultant Manager Justin Blue at autoseal@fdle.state.fl.us.

Please be advised, the first file from FDLE will be large because records date back to July 1, 2023. Also, FDLE has removed the notices of unsealing, included the case disposition date, and limited the file to FDLE’s auto-sealing of the criminal history to July 1, 2023, and later.