

MEETING MINUTES

Florida Courts E-Filing Authority Meeting
October 19, 2023
2:00 p.m., ET

Florida Courts E-Filing Authority Board of Directors held a Board meeting on October 19, 2023, by WebEx. The following board members were present:

- The Hon. Karen E. Rushing, Chair** (Clerk of Court, Sarasota County)
- The Hon. Todd Newton, Vice Chair | District IV** (Clerk of Court, Gilchrist County)
- The Hon. Jeffrey R. Smith, CPA | District V** (Clerk of Court, Indian River County)
- The Hon. Tara S. Green | District III** (Clerk of Court, Clay County)
- The Hon. John Tomasino** (Clerk of the Court, Florida Supreme Court)
- The Hon. Clayton O. Rooks | District I** (Clerk of Court, Jackson County)
- The Hon. Steve Land | District II** (Clerk of Court, Lafayette County)
- The Hon. Stacy M. Butterfield, CPA | District VI** (Clerk of Court, Polk County)
- The Hon. Kevin Madok | District VII** (Clerk of Court, Monroe County)

Present Not Present

Introduction and Roll Call

The Honorable Karen E. Rushing, Chair, opened the meeting at 2:03 p.m., ET, welcomed everyone to the meeting and asked Beth Allman to call the roll. A quorum was present.

1

Public Comment

The Honorable Karen E. Rushing, Chair, asked if anyone on the WebEx wished to speak.

Adoption of the Agenda

The Honorable Todd Newton made a motion to adopt the agenda. The Honorable Stacy M. Butterfield seconded the motion and all voted in favor of the motion.

The Honorable
KAREN E. RUSHING
Chairman
Clerk, Sarasota County

The Honorable
TODD NEWTON
Vice Chairman
Clerk, Gilchrist County
District IV

The Honorable
KEVIN MADOK, CPA
Secretary/Treasurer
Clerk, Monroe County
District VII

The Honorable
JOHN TOMASINO
Clerk of the Court
Florida Supreme Court

The Honorable
CLAYTON O. ROOKS
Clerk, Jackson County
District I

The Honorable
STEVE LAND
Clerk, Lafayette County
District II

The Honorable
TARA S. GREEN
Clerk, Clay County
District III

The Honorable
RACHEL SADOFF
Clerk, Brevard County
District V

The Honorable
STACY M. BUTTERFIELD, CPA
Clerk, Polk County
District VI

Reading and Approval of the Minutes

The Honorable Kevin Madok, Secretary/Treasurer, presented the August 31, 2023, minutes. There were no edits or corrections to the minutes.

The Honorable John Tomasino made a motion to accept the August 31, 2023, minutes as presented. The Honorable Todd NEwton seconded the motion and all voted in favor.

Treasurer's Report

Monthly Financial Report

The Honorable Kevin Madok presented the August 2023 monthly financial report. There were no questions.

The Honorable Karen E. Rushing, Chair, accepted the report.

Progress Reports

E- Portal Progress Report

Ms. Weber introduced Ms. Nicole Taylor who has been hired to take on the role of the Portal Program Manager. Ms. Weber then reviewed the September 2023 monthly progress report shown on the screen. She also reviewed the 2023.02 Release items and asked for Board approval.

The Honorable John Tamasino made a motion to approve the 2023.02 Release. The Honorable Todd Newton seconded the motion. All voted in favor.

Service Desk Report

Ms. Gia Howell, FCCC Portal Service Desk Supervisor, reviewed the highlights of the September monthly service desk operations.

There were no questions.

Florida Courts Technology Commission

The Honorable Karen E. Rushing, Chair, informed the Board that the FCTC had formed a group that was looking at the service lists. She commented that the issue appears to be that the service lists in the Portal and the local CMS' do not match. The group will review the issue and work on a solution.

Old Business

There was no old business to report.

New Business

There was no new business to report.



✉ P.O. Box 16428 | Tallahassee, FL 32317  [MyFLCourtAccess.com](https://www.MyFLCourtAccess.com)

General Counsel Report

Ms. Lynn Hoshihara, Esq., General Counsel, reported there were no issues to bring before the Board at this time.

Rules Report

The Honorable Karen E. Rushing, Chair, recognized Tom Hall, to report on any rules he was aware of that may impact the Portal.

Mr. Hall reminded the Board that the “E-Everything” rule should be coming out this fall. He noted it would limit attorneys to only three email addresses and also limit the reasons a Clerk could reject an e-filed document, a definition of the Portal and of the Authority. He also reminded the Board they had previously filed a comment in support of this rules package and expected they may wish to do so again.

Public Comment

There were no comments.

Adjournment

The Honorable Karen E. Rushing, Chair, thanked everyone for attending.

The meeting was adjourned at 2:16 p.m., ET.



✉ P.O. Box 16428 | Tallahassee, FL 32317  MyFLCourtAccess.com